

Waterbrook Board Meeting: 9/27/2022

Attendance:

Jennifer Thayer, Cherie Bramley, Nancy Todd, Chad Cates, Theresa Zubretsky, Anna Dorner, Eunseon Park, Claire Normile, Kim Lange, Suzanna Hunter, Jennifer Thayer, Arlene Wojtowicz, Lindsay Renz, Fllo Gillen, Sue & Phe, Elizabeth Donovan, Maureen Hanley-Ehmann, Jen M, Colleen OSullivan, Maya Lewis, Christopher Hamilton, Sheila Butler, Jamie Gahtan, Diane Cubit

<u>Presidential Report</u>	
Presidential Notes	<ul style="list-style-type: none"> ● Welcome new board members <ul style="list-style-type: none"> ○ Anna Dorner- Membership ○ Jamie Gahtan-Secretary. ● New membership Committee ● Always looking for volunteers please reach out if you are interested in helping.
Lease	<ul style="list-style-type: none"> ● The lease was extended for 2 years and will go up this December to 1300\$ month and remain that way for 2 years.
Security System	<ul style="list-style-type: none"> ● Cameras will be installed ● Will have night view for safety of parking lot ● Cameras will be placed to show doors, kilns, and operational storage.
Membership Changes	<ul style="list-style-type: none"> ● Changes will occur to the current Associate Membership level ● There have been challenges with clerical and workload with the quantity of associate members. ● Based on community feedback we will vote and come to a plan. ● Current plan is to have a maximum of 30 Associate members ● As 6 associate members leave we will add one more full member. ● Build community through the Collar City Clay Guild connection and create a community member level that connects the guild and studio together.
Empty Bowls	<ul style="list-style-type: none"> ● Troy Farmers Market three October Saturdays (Sat Oct 8, 15 and 22) ● To volunteer reach out to Mary Pat ● Upcoming week Spectrum will be at waterbrook to film a news segment of Empty Bowls.

Studio Cleanup	<ul style="list-style-type: none"> ● Studio is not currently being cleaned to the previous standards which is necessary for everyone's health and well being. ● Issues with tables being washed down, moping around wheels, and brushing clay onto the ground.
<u>Operations</u>	
Studio Rearrangement	<ul style="list-style-type: none"> ● Kitchen area is now in the room near the main door. An air conditioner was installed in the kitchen area. ● Air cleaner was built and installed in the studio. Please turn on anytime you do activities that may cause dust. Moving canvases, etc.. ● All Grinding and sanding should occur outside. ● Back room is now operational storage with 2 locked cabinets for securing materials purchase for kiln <ul style="list-style-type: none"> ○ Raw materials are stored in the backroom and if you would like to use the donated raw materials please reach out to Eunseon.
Purchases and Glazes Update	<ul style="list-style-type: none"> ● 2 new wheels were purchased and are expected to arrive in November ● No more pint glazes or underglazes will be purchased ● Studio will make slips and washes that will be available to members. ● Commercial dipping glaze purchases will be limited to dipping glazes such as Layered Fern, Powered Turquoise, Celadon Froth, and Turbulent Indigo ● The working members will make additional dipping glazes with donated and purchased raw materials already present in studio <ul style="list-style-type: none"> ○ A lavender glaze made by working members was added recently ○ In october a new yellow glaze will be added ● Eggshell will replace colonial white based on cost and issues with crawling ● A new clear glaze was purchased: #16 transparent. It is friendly with all clay bodies, including porcelain.
Holiday Deadline	<ul style="list-style-type: none"> ● For pieces to be fired by 12/25 they need to be placed on the glaze firing shelf no later than 12/4/2022 to be fired in time.
<u>Finance</u>	

	<ul style="list-style-type: none"> ● In January of 2022 10,00 in savings account and 17,705.48 in checking ● As of 9/27/22 10,000 in savings and 19, 655.75 in checking <ul style="list-style-type: none"> ○ After purchases: wheels and glaze materials ● Paid quarterly taxes at rate of 970.37. ● Electric Bill expenses increased: 650-670 a month (up 50% from last year and could continue to grow)- Largest bill other than rent. <ul style="list-style-type: none"> ○ 3 kilns are now operating; if cost jump reassess firing costs
Payments	<ul style="list-style-type: none"> ● Please pay by the 5th of the month. ● If you pay by credit card, the fee is now 95\$ per month to cover square fees. ● ACH direct deposit is a way to pay on time and avoid the credit card fee.
<u>Membership Report</u>	
Membership Report	<ul style="list-style-type: none"> ● 45 full members ● 37 Associate members ● 7 working members ● 28 people are on our wait list ● 3 people will be on boarded on October 1st ● Membership committee was formed
Survey	<ul style="list-style-type: none"> ● A comprehensive survey will be distributed to members about how they interact with the studio: education, operations, volunteerism, resources, to allow the committee to best serve the members.
Cleanups	<ul style="list-style-type: none"> ● Cleanup events will occur 2 times a month with a calendar set out in advance. ● The studio belongs to everyone and relies on volunteers. We ask members to please volunteer and join cleanup events.
<u>Education</u>	
Course Offerings	<ul style="list-style-type: none"> ● Eunseon will teach an intermediate throwing class <ul style="list-style-type: none"> ○ 6 classes October 13-12/1 ● Master Class: Soda Firing class in October ● Spring class 6 week class an hour and a half from Waterbrook- Open to 8 members. ● Feedback request on one evening throw nights for non-member activities taught in the studio